



# INTEGRAL UNIVERSITY ALUMNI ASSOCIATION



## Job Posted by Alumni

### Job Description

**Company:** Flyaway Corporation (Flyaway Info Systems)

**Position:** US IT Recruiter

**Salary:** INR 1.8-2.4 LPA

**Location:** Lucknow 7 P.M. to 4 A.M. (Night Shift)

**Experience:** 6 Month to 1 Year

**Start Date:** Immediate/one week.

### Role & Responsibility:-

- Incumbent should have experience in IT Recruitment
- Involved in full life cycle of recruiting including searching, qualifying, scheduling interviews, rate negotiation and closing.
- Analyze the requirement and understand what type of person the client is looking for their opening.
- Searched for qualified candidates on Monster and job portals and also various Groups, free sites, communities, and also on local database by applying appropriate search strings.
- Responsibilities include submitting candidates to the client and also creating a pool of candidates.
- Good negotiation skills are required to discuss the pay and close offers.
- Timely Communication with candidates regarding their qualifications and rate/salary negotiation, relocation, etc.
- Interview assesses and evaluates applicants to determine their qualification and appropriate match with client needs.

### Skill Set:

- Good in IT Technology Hiring
- Excellent communication skills.
- Well-versed with MS-EXCEL and reports.

If you find yourself eligible kindly submit your resume [admin@flyaway.co.in](mailto:admin@flyaway.co.in)